

Stewards - Roles and responsibilities

Two stewards are needed for each Mass to assist and ensure that the Worshippers adhere to the "Guide for Worshippers". There is an additional task of cleansing the pews before and after the service. Volunteers should be able to commit to at least one Mass per week, preferably more.

What is required?

Members of the Team have to:

- be deemed fit for work
- not be classed as clinically vulnerable, self-isolating or shielding
- attend the entrance and exit doors of the Church at all times it is open
- be over 18 but under 70 years of age
- be with at least one other stewards present
- be aware that the maximum capacity of the church is 40
- practise good hand hygiene themselves through regular washing or sanitising
- complete an inspection of the church before opening
- ensure that all facilities and equipment are in place
- be aware of the guidance on 'catch it, kill it, bin it', for effective hand hygiene
- know actions in the event of a First Aid emergency
- ensure that hand sanitisation by visitors occurs at entry and exit points
- ensure social distancing is maintained by people in the church
- maintain social distancing themselves
- control capacity, once 40 are present, operate a one-in-one-out
- not to physically interact (shake hands, hugging, etc.) with parishioners
- not eat, drink, or touch their face, unless they have immediately washed their hands beforehand
- ensure any cuts or graze on their hands are covered complete with waterproof dressings
- be known to the Parish Priest and, preferably, be current volunteers in the parish
- trained in Safeguarding, if possible
- make sure Diocesan Safeguarding posters are clearly visible in the church
- know details of MPB's Safeguarding Office
- not allow anyone under 16 to enter a church unless accompanied by a responsible adult

Where?

- Arrive at side door
- FrC will let you in
- Must be unaccompanied (ie no children)

When?

- Sunday 10.30am-1pm
- Weekdays 12.30pm-1.45pm

How?

- Email FrC to apply (parish@preciousblood.org.uk)
- You will receive a confirmation email
- Log-in to ChurchSuite and sign-up for vacant slots

28 June 2020